

Cartography and Geographic Information Society

Meeting of the Board of Directors

April 1, 2003

Phoenix, Arizona

Attendees:

Bob Cromley, President

Tom Loveland, Vice-President

Lynn Usery, Immediate Past President and Editor, CaGIS Journal

Dave Alexander, Director

Scott Loomer, Director

Aileen Buckley, Director

Paul Young, Secretary-Treasurer

Notable Guests:

Eric Anderson, ACSM President

Rebecca Somers, ACSM Vice-President

Curt Sumner, ACSM Executive Director

Tim Trainor, ACSM Director for CaGIS

Keith Clarke, Chair ACSM Communications Committee

Ilse Genovese, ACSM CaGIS Journal Managing Editor

John Bean, GLIS Vice-President

Call to Order and Roll Call

President Bob Cromley called the meeting to order at 8:05 AM.

Additions to Agenda

Aileen suggested adding the Map Competition.

Tim offered some thoughts:

We need a representative(s) on the Teller's Committee should the Board of Direction decide to send a vote to the membership on the New ACSM.

GLIS has appointed a committee to work with us to see if we are interested in merging our 2 organizations.

We need to provide nominations for ACSM Fellows – ACSM has not had a nomination for 2 years. Fellows need to be active members for 10 years pay; they pay extra dues, which goes to the ACSM scholarship fund.

Approval of Minutes from Previous Meeting

Motion: Scott made the following motion; Aileen seconded:

Approve the minutes of the previous meeting as written.

Discussion: there was no discussion. Motion unanimously approved.

Secretary-Treasurers Report

Karen Magee provided all board members with the 2002 Treasurers report. Paul handed out a version with a little more detail. We ended the year \$1,151.79 in the black. There was a 7.5 percent decline in membership dues.

Paul requested the 2003 budget be amended to provide funds to pay for incorporation.

Motion: Lynn made the following motion; Bob seconded:

Add \$540 to 2003 budget to pay for Incorporation (\$40 for Maryland, \$500 for IRS).

Discussion: there was no discussion. Motion unanimously approved.

ICA Report

Judy Olson provided a written report from the Spring US National Committee meeting, which met at the AAG convention. Judy requested Cindy Brewer be appointed to fill Leo Dillon's position on the ICA US National Committee. Some confusion over who is on the US National Committee. The CaGIS Board voted 5 members for a 4-year term at the Fall 1999 CaGIS Board meeting, but Judy's report lists 9 members. Leo Dillon was not on the list CaGIS voted in 1999. Are the US National Committee members also CaGIS members? How do we make the nominations? Are there documents on how the committee runs (By-Laws)? The committee members are selected for their ability to seek funds to get travel money. We publish the ICA Special Report as a special issue of the CaGIS Journal. There was concern that the ICA National Committee no longer meets during the ACSM Annual Convention.

Action 03.01 – Bob will check with Judy to get these questions answered and express our concerns.

Motion: Scott made the following motion; Aileen seconded:

Appoint Cindy Brewer to the US National Committee for the remainder of the current term (until end of 2003).

Discussion: there was no additional discussion. Motion unanimously approved.

ACSM Executive Director's Report

Curt has been approached asking for ACSM support for a workshop titled "Bridging the Gap". The purpose is to bridge the gap between surveyors and GIS professionals. Workshop will be held just prior to the ESRI Conference in San Diego. We'll publish the event and in return we'll get an exhibit table at both the workshop and the ESRI conference, plus 10 seats at the workshop. We'll split the seats among the member organizations. There is no cost for us to participate for any of this. We had a lot of good exposure the last time we were at the ESRI conference. We'll stress ACSM's ability to "bridge the gap" between these professions.

The exhibitors asked Curt to focus on enhancing the Nashville convention to see how we can expand whom we traditionally reach out to. For example, local contractor base – these folks buy a lot of surveying equipment. This convention was held with the state GIS society. Other ideas are to expand lunch break and provide food in the exhibit hall. Curt asked for our thoughts on how to promote Nashville. Are there other local organizations in that region? Universities could be approached to bring students.

Question to Curt: How much will CaGIS be charged for each member under the New ACSM? Figures from \$101 to \$123 have been discussed. What organizations will ACSM pay the dues? CaGIS may not be interested in being involved with some of these? ABET accredits engineering and computer science curriculums and departments. The final number will be better known at the ACSM Board meeting on Wednesday.

Paul expressed appreciation at the work that Karen does in keeping the books and communicating with him on financial issues. He also expressed appreciation for the work Ilse did to get the Career Guide printed and delivered on time despite getting the information late.

CaGIS Journal Report

Lynn took over from Terry and provided a short written report. The January 2003 issue is first issue to be on-line. Manuscript flow is good; we have articles for April and October. We are a little behind on the April issue and will get July issue (ICA National Report issue) out on time. We need to stay on schedule to be reinstated on the Social Science Index. Keith will do special issue for 2004 on Mobile GIS. Lynn has an offer to do a special issue in 2005.

The board needs to determine the price structure. Ilse provided information on how other organizations handle on-line pricing. We currently charge \$110 for printed journal domestic, subscriptions (minus 10 percent commission). The model is to charge 10-15 percent over the printed subscriptions for on-line access. We currently charge \$130 for international subscriptions (minus 10 percent commission).

Keith Clarke discussed several issues. On-line journal is a great opportunity for outreach and is a new member benefit. There are 2 groups of subscribers: individual and institutions. Institutional subscriptions such as universities would want everyone with their domain name to get access to journal. Some libraries will no longer subscribe to paper journal and will only get on-line, others will add on-line. GLIS members currently get CaGIS Journal. We need to decide how to handle this under the New ACSM.

Keith announced that UC Santa Barbara would provide digital versions of the journal back to 1974. He had students copy each issue and is prepared to have them begin scanning. Ilse has digital versions since about 1998 or 1999. Everyone agreed to have Keith work beginning in 1974 and work forward; he expects it'll take about a year to complete. Keith has list of 6 most cited articles and will provide those articles first. How much will Ingenta charge us to add the issues that Ilse and Keith will provide? Also, we need to determine what digital formats they accept.

Action 03.02 – Ilse will ask how much for Ingenta to mount issues we provide (either from Ilse or Keith) and what digital format do they accept (PDF flat, PDF OCR cleaned up, or Postscript).

Ingenta provides a link "To Join ACSM". Our journal is lower priced compared to other professional journals. But we're not in the Social Science Index, so perhaps we need to keep it lower.

A lot of discussion followed on what to charge.

Ilse suggested making the on-line version free in 2003 to help advertise and promote this capability; there was agreement that this is a good idea.

Motion: Lynn made the following motion; Bob seconded:

CaGIS Journal subscriptions will be as follows:

For Individuals:

2004 printed version only:

Same price as 2003: \$110 (domestic) and \$130 (international)

On-line Only (everyone gets it free in 2003):

CaGIS members – Always Free

2004 - \$110 (domestic) and \$130 (international)

One-Click (1 article) Download -- \$10 (beginning immediately)

Printed and On-line:

2004 - \$125 (domestic) and \$145 (international)

For Institution or Domain Name-Wide Licenses:

Cost for printed only:

Same as individual: \$110, domestic; \$130 international

Cost for on-line only:

2004 - \$155 (domestic) and \$175 (international)

Cost for both printed and on-line

2004 - \$175 (domestic) and \$195 International)

Discussion: there was no additional discussion. Motion unanimously approved.

ACSM Expenses

Next discussed was income and expenses to be covered by ACSM and from this the per member charge will be calculated.

Motion: Scott made the following motion and Lynn seconded.

CaGIS should not be charged for ABET membership.

Discussion: there was no additional discussion. Motion unanimously approved.

Motion: Scott made the following motion and Lynn seconded.

CaGIS should not be charged for FIG membership.

Discussion: there was no additional discussion. Motion unanimously approved.

Motion: Lynn made the following motion; Scott seconded:

CaGIS accepts responsibility for ICA membership dues and travel funds.

Discussion: there was no additional discussion. Motion unanimously approved.

Motion: Aileen made the following motion; David seconded:

CaGIS endorses COFPAES remaining an ACSM function.

Discussion: there was no additional discussion. Motion unanimously approved.

Motion: Aileen made the following motion; David seconded:

CaGIS accepts responsibility for UCGIS dues and responsibility.

Discussion: there was no additional discussion. Motion approved with 1 abstention due to a conflict of interest.

Motion: Scott made the following motion and Lynn seconded.

CaGIS should not be charged for NCITS membership, however, the President, at his discretion, may negotiate this point.

Discussion: there was no additional discussion. Motion unanimously approved.

Membership Dues

Next, a discussion took place on what to charge annual membership dues. Agreement was reached to keep the dues the same.

Motion: Scott made the motion; Aileen seconded.

Under the New ACSM and based on core ACSM dues at about \$100, the 2004 CaGIS annual membership dues will be at the current level of \$133.

Discussion: there was no additional discussion. Motion unanimously approved.

Motion: Aileen made the motion; Lynn seconded.

Members of other ACSM member organizations will be charged CaGIS annual membership dues of \$25 (includes paper and on-line versions of the CaGIS Journal).

Discussion: there was no additional discussion. Motion unanimously approved.

GLIS

John Bean, GLIS Vice-President, introduced himself. He has been appointed by GLIS to approach CaGIS about merging GLIS and CaGIS. GLIS is also discussing with AAGS and each has appointed a committee to explore this possibility. We also discussed with John UCGIS and collaborating with GLIS on paying the UCGIS membership dues and appointing representatives.

The Board took a break from 1:00 to 2:15 in order to hold the Annual Membership Meeting.

Nominations

There are 3 director positions becoming vacant at the end of this term; not more than 2 shall be from the Federal sector. The Vice-President needs to be a non-Federal person. A good candidate would be a recently tenured professor who teaches either cartography or GIS. Several names were discussed and given to Lynn.

Secretary-Treasurer Election

The Secretary-Treasurer position is a 1-year appointment.

Motion: Tom made the motion; Aileen seconded.

Appoint Paul Young Secretary-Treasurer for a 1-year term.

Discussion: there was no additional discussion. Motion unanimously approved.

Career Guide

Ilse discussed the changes made to the Career Guide. Two outside reviewers suggested redoing the end of the guide where it talks about positions. The Medical Geography book will be replaced in the next edition. Use same font type throughout the document. Aileen will look at model curriculum documents and send to Ilse for consideration. We need to send copies to Leica since they provided funds. The ACSM catalog lists the price as \$1.00 for members. We'll arrange to have the on-line version updated both as a PDF and as web pages.

Action 03.03: Lynn will send name/address of Leica representative to Ilse. Ilse will contact the representative and find out how many copies of the Career Guide they would like up to 500.

Awards

The ACSM Awards Committee currently selects the winner of the CaGIS scholarship. This year's winner submitted a hand written application. We need to determine the selection process and better advertise the competition.

Action 03.04: Bob will investigate the CaGIS Scholarship competition and report back to the Board.

Action 03.05: Aileen and Ilse will work together to better organize and help with the publicity of the CaGIS scholarship.

Action 03.07: Aileen and Bob to work on the criteria to be used for the CaGIS scholarship.

Map Competition

National Geographic stepped in with a new award. This year there were a lot more submittals. The judges made several suggestions. There are professional and 2 student award categories. One of the professional categories is "series"; they suggest replacing this with "recreational/travel". They also suggest dropping "cadastral" as a CaGIS Map Competition category since it should be a part of the NSPS competition. They also suggest adding an "electronic" category.

Motion: Aileen made the motion; Scott seconded.

Accept the judge's recommendations for changes to the categories.

Discussion: there was no additional discussion. Motion unanimously approved.

The competition has been an ACSM Competition; it will become a CaGIS competition.

Aileen also looked into combining the various competitions: NACIS and AAG. There is no objection to advertising each other's awards, but no interest in joining the awards.

ESRI Competition

Paul reserved a room at the Days Inn. We need to come up with the "competition". Aileen and Keith will work on this.

New ACSM

The CaGIS representatives to the ACSM Board of Direction should be authorized to express CaGIS' feelings on the New ACSM vote. There will be 2 votes on this issue: 1. To replace the ACSM By-Laws and 2. Send new By-Laws to the membership for a vote. The ACSM Board of Direction needs to be a 75 percent vote to pass. Membership vote needs to be a majority of those voting to approve. Each member organization should have a representative on the Teller's Committee.

Motion: Lynn made the motion; Aileen seconded.

Ask the CaGIS representatives to vote in favor of sending the New ACSM issue to the members to vote upon.

Discussion: there was no additional discussion. Motion unanimously approved.

Action 03.06: Bob will draft a letter to the CaGIS members about the vote on the New ACSM.

Nashville Conference

Eric Anderson requested CaGIS appoint someone (or more) to the program committee to drum up sessions and papers. AAG and ASPRS are also being held in the spring. ACSM meetings will be in Las Vegas in 2005 and Orlando in 2006.

There was some discussion on holding a fall meeting or getting ACSM to hold its annual convention in the fall. It is too late for CaGIS to plan a Fall 2003 conference. There is time to plan a Fall 2004 conference; perhaps AutoCarto is an idea to consider. Bob will ask ICA Committee members to organize sessions and papers. ICA Commissions can also meet at the ACSM convention.

It is important to have a strong program in Nashville to build membership.

Action 03.08: Scott will call Curt about support for computer-based workshops and see if there is a lab in Nashville that we could use.

Rebecca Somers discussed the need for additional GIS related workshops. The ACSM Workshop Certification Committee needs a CaGIS representative. The committee reviews each workshop proposal, works with the presenter if needed, and reviews the submitted materials. The committee also builds a workshop roster/catalog to ensure a balance of workshops. Dave Alexander has volunteered.

There was concern over the issue of all convention attendees paying for workshops that they do not attend. CaGIS members generally do not attend workshops, yet they pay the same general convention registration fee. We suggest ACSM look at charging fees to attend workshops.

Motion: Scott made the motion; Dave seconded.

Request the ACSM Board of Direction to change the convention fee structure and start charging fees to attend workshops.

Discussion: there was no additional discussion. Motion unanimously approved.

Review of Action Items from Previous Meetings

- 00.1 – not done and closed
- 00.2 – not done and closed
- 02.01 – done and closed
- 02.02 – Keith will resend to Aileen
- 02.03 – done and closed
- 02.06 – done and closed
- 02.11 – done and closed
- 02.12 – done and closed
- 02.13 – done and closed
- 02.14 – done and closed
- 02.15 – keep open for next competition.
- 02.16 -- keep open for next competition.
- 02.17 – done and closed
- 02.18 – done and closed
- 02.19 – done and closed
- 02.20 – done and closed
- 02.21 – not done yet, keep open
- 02.22 – done and closed.

New action items added as per minutes.

Next Board meeting

The Fall ACSM meetings will be the 2nd week of September. ACSM wants to hold a “lobby day” and September is better than October. CaGIS will hold its next board meeting in Gaithersburg during the ACSM meetings.

Adjournment

Motion: Dave made the motion; Dave seconded.

Adjourn this meeting of the Board of Directors.

Discussion: there was no additional discussion. Motion unanimously approved.