

Cartography and Geographic Information Society

Meeting of the Board of Directors

*Held In Conjunction with the Annual Convention of the
North American Cartographic Information Society*

October 5, 2001

Portland, Oregon and Via Conference Call

Attendees:

Keith Clarke, President
Aileen Buckley, Director
Dave Alexander, Director
Paul Young, Secretary-Treasurer

Attending Via Telephone Conference Call

Lynn Usery, Vice President
Dave Danko, Immediate Past President
Cliff Kottman, Director
Scott Loomer, Director
Ilse Aupui, ACSM CaGIS Journal Managing Editor

Notable Guests (in Portland)

Tim Trainor, ACSM Director from CaGIS
Terry Slocum, CaGIS Journal Editor
Jeremy Crampton, Out-Going President, North American Cartographic Information Society

Call to Order and Roll Call

President Keith Clarke called the meeting to order at 9:00 AM. Since a quorum was not present in Portland a general discussion of issues was held with the members present and a conference call was convened at 12 noon to attain the quorum necessary to conduct business.

General Discussion

Agenda Items to Add

1. Cartography/Geographic Information System professional certification.
2. Funding to support Bob McMaster's ICA travel.
3. Add support ICA for South Africa meeting, \$2,500 in 2002 and 2003.
4. Adding student members on the Board.

Review of Action Items from Previous Meetings

- 00.1 – We'll need to ask Cliff – keep open
- 00.2 – Keith did not get an invitation – keep open
- 00.3 – ask Cliff
- 00.4 – ACSM is still not sending regular financial reports. Close. Add a new action item to "Paul will visit ACSM HQ to meet with Karen Magee"
- 00.5 – closed – Keith sent out many letters.
- 00.9 – closed – finished and done.
- 00.11 – closed, Keith acknowledge CaGIS in Beijing
- 00.13 – closed
- 00.15 – Aileen will serve, closed
- 01.1 – closed

- 01.2 – Closed
- 01.3 – Keith will do. Keep open.
- 01.5 – Closed, Tim and Paul attended.
- 01.6 – Paul will remind Ilse
- 01.7 – Closed

Professional Certification

NACIS had a panel on core competencies and how to measure them. We need to produce a white paper on the topic and present to the ACSM Board in Galveston. CaGIS did pass a policy statement at the March 2001 meeting.

Action: Paul will send Tim the Policy Statement

Career Guide

Printed copies of the Career Guide are still available. Requester will be asked to pay shipping.

Action: Keith will send an e-mail to Geography Departments informing them of the Career Guide's availability.

Action: Aileen will send Keith the listserv address for the AAG Cartography and GIS specialty groups and Keith will also send an e-mail to them.

Action: Paul will ask Ilse to include the Career Guide URL in future issues of the ACSM Bulletin.

Action: Keith and Paul will look into having pens or other items printed with the Career Guide URL to pass out at conferences and other venues.

FIG 2002 Meeting

We need to come up with workshops and paper sessions that have CaGIS content. Meeting is April 2002 in Washington, DC. Several suggestions were made as to workshop ideas: professional ethics, Cartography and the War on Terrorism, History of the Corona Program, and Practical Issues of Cartography. Need to coordinate with Rebecca Summers who is the ACSM representative on the FIG Convention Committee. A small stipend could be paid.

Action: Aileen will call Rebecca to see what GLIS is doing at the FIG 2002 conference and coordinate CaGIS workshops.

Issues from Summer ACSM Executive Committee Meeting

Keith thought the meeting was very successful.

Keith agreed to write an article on "GIS Crisis". There are not enough people being trained. ACSM wants to take a lead role in this. Demand is 3 times the people being trained.

ACSM.net is doing very well. Orders for the store are doing very well.

The Las Vegas convention was a financial success. Galveston is not expected to raise money for ACSM. ACSM will drop the Fall convention. Phoenix and Las Vegas are future convention venues.

Membership

Membership is key to the future health of CaGIS and ACSM. We need a broad discussion and brainstorming at the spring meeting on membership attraction.

Map Competition

Many organizations have a competition. Not that many students submit to the ACSM contest. We'd like to get the National Geographic Society back with us. This year's map competition has been announced. Ilse asked for judges. Paul offered to help; Dave A, Scott, and David Miller at NGS where other ideas for judges.

Action: Keith will call Dave Miller at National Geographic Society to get back involved with our map competition.

Action: Aileen to figure out the ACSM – CaGIS scholarship process.

Action: Aileen will look at the ESRI student conference contest. But need to spend less!

NACIS

Jeremy Crampton, out-going President of NACIS joined the meeting for several minutes. How can we get the Cartography and GIS Career Guide URL to NACIS – send to Jeremy or to Susan Peschel (treasurer) works in the main office.

Jeremy announced at the convention's opening that CaGIS was going to be here. We're giving several papers and chairing sessions. We'd like to collaborate more in the future. Joint issue of journals is an idea. NACIS is putting their past journal issue on their web site.

International Cartographic Association (ICA) Report

Keith suggested providing \$500 to ICA Vice President Bob McMaster for his 2002 travel. He also suggested adding \$2,500 in the 2002 and 2003 CaGIS budgets to support ICA's South Africa meeting in 2003.

CaGIS Journal Report

Terry handed out a report. Overall, we're in good shape. He sent out a letter to the editorial board to solicit more papers. October 2001 and January 2002 issues should be in good shape. April and October will be special issues.

Terry and Ilse investigated various ways to use electronic publishing systems. Three topics are being considered: 1. submission and review, 2. distribution, and 3. conversion of older printed journals to electronic form.

Submission and review: would be good to do, but too expensive for us. Terry will continue to distribute manuscripts via electronic mail, Zip disk, or other electronic means.

Distribution: Terry looked at 4 systems. The Association of Computing Machinists' (ACM) Digital Library is least costly. We submit PDF files that ACM makes electronically available for no cost, but we need to do the "clickable references" (metadata on article). Terry, Ilse, or someone else will need to do this. ACM members will have access to the CaGIS Journal without paying ACSM subscription. May be a way to attract ACM members to join ACSM. Ilse has a concern that we could lose subscriptions. Could delay putting on web until issue has been out for 1 year.

Conversion of older printed journals to electronic forma: We would hire a company to scan old journals and run through OCR to get text of key words. There is a company that is working with ACM that charges \$2 per page. Terry estimates it is \$500 per publication year. Keith suggested adding

\$1,000 per year to the CaGIS budget to convert 2 publication years per calendar year. We could also investigate finding a foundation to fund this. No revenue stream is expected.

ACM will promote CaGIS Journal. If ACM member joins through Digital Library, ACM takes a small fee. ACSM members get free access to CaGIS Journal, but not to other ACM journals.

This will require a contract – Curt should do this on behalf of ACSM. Has advantage that other ACSM journals could be done under the same contract.

Secretary-Treasurers Report

Paul passed out a profit/loss statement through Aug 2001.

Action: Keith will continue to ask for financial support for the Career Guide.

Several items were added: ICA travel for South Africa, ICA Vice-President Bob McMaster's travel, and converting printed journals to electronic form.

Nominations

Dave Danko submitted a report: Lynn Usery for President, Bob Cromley for Vice President, Robin Feagus and Dave Danko for Director

Action: Keith will prepare a CaGIS Report to the ACSM Board in Galveston to include: ESRI conference, CaGIS donation to Beijing, support for South Africa meeting, Career Guide, and Journal update.

Board Meeting/Conference Call:

Call to Order and Roll Call

President Keith Clarke called the meeting to order at 12:04 PM – there was a quorum present on the phone and present in Portland.

Approval of Minutes from March 2001 Meeting

No amendments were called for.

Motion: Accept minutes from previous meeting without amendments.
Dave A. moved, Aileen seconded, motion unanimously approved.

CaGIS Journal Issue

Terry updated the members who had joined via conference call. Ilse is willing to do clickable references; she will talk to ACM to determine the amount of work. It costs \$90 to join ACM; Digital Library access is an additional \$90. Some concern that members can access journal via libraries that join ACM and thus we'll lose subscriptions. Consensus is that members will still want to receive paper copy of journal. ACM has a GIS Interest Group – this will provide a good way for us to do outreach and get them to join ACSM.

The suggestion was made to add an opt-out clause in the agreement – all agreed this was needed.

Motion: Request ACSM enter into agreement with the Association of Computing Machinists (ACM) to make the CaGIS Journal electronically available via ACM's Digital Library.
Dave A. made the motion, Aileen seconded. Motion unanimously approved.

Motion: Allocate \$1,000 in 2002 to scan the last 2 issue-years of CaGIS Journal to make available on ACM's Digital Library.

Dave D. made the motion, Dave A seconded the motion.

Question: are we forfeiting our copyright, no we will still retain copyright, but needs to be added to the contract.

Motion unanimously approved.

Expression of Thanks to NACIS

The President requested the following be entered into the minutes: "The members and Board of Directors of the Cartographic and Geographic Information Society express their sincere thanks to the North American Cartographic Information Society for allowing us to hold our Fall 2001 meeting during the NACIS XXI meeting in Portland, Oregon on October 5th. We look forward to further collaboration between the 2 organizations.

Motion: Suggest the expression of thanks entered into the minutes by the president be read at the NACIS Board meeting this afternoon.

Scott moved, Aileen seconded, motion unanimously approved.

Secretary-Treasurers Report

Paul passed out a profit/loss statement through Aug 2001.

Paul passed out a draft budget for 2002, several items were added or changed. A revised budget will be sent out.

Motion: Approve 2002 budget as amended.

Dave A. made the motion; Aileen seconded the motion; motion unanimously approved.

Student Board Membership

We have made student involvement a top priority the last year. No other ACSM member organization has a student board representative that we know of. Consensus was they would be non-voting member. We'd need to fully fund their travel as they probably would not have external funding support. Students at ESRI were very enthusiastic. Length of term is an issue - 1 year is do-able as they may graduate while on the Board. Keith will pursue the issue and Tim will look into the By-Laws, both CaGIS and ACSM.

If CaGIS By-Laws is changed, we'd need to put the change through at the annual the membership meeting.

Next Board meeting

The next meeting is at the FIG 2002 conference in Washington, conference runs April 19-26, 2002. Tentatively date is set for Monday, April 22.

Action: Paul will find out when ACSM Board meeting to insure CaGIS meeting is before then.

Adjournment

There was no other business.

Motion: Adjourn the meeting.

Scott made the motion; Dave A seconded the motion; motion passed unanimously.

The meeting was adjourned at 12:50 PM